

**UHESA**  
**June 16, 2010**  
**1:30 pm**

Those present- Geniva Brooks, Jim Kittelsrud, Bob Potts, Dennis Cox, Claudia West, Jeff Serrine, Travis Rosenberg, Bruce Barclay, Debbie Megill, Lynell Gardner, Lisa Pedersen

**Approval of May minutes:** A motion to approve the minutes was made by Bruce Barclay and seconded by Lisa Pedersen.

**Legislative discussion:** Butch

- A. Legislative letter – It was suggested that we add in the Legislative thank you letter that UHESA has an active website with the address and encourage the legislators to view the website to learn more about us.
  
- B. Legislative objectives: Use some of the points that were put into our draft legislative letter that were suggested for our thank you letter. Butch talked to his area legislator and there is concern about the governance of higher education. We need to stay in the loop on this.

**UHESA Annual Conference at UVU:**

- A. Our annual conference this year will be held July 15-16, 2010 at UVU. We will begin at 9:00 am on Thursday morning, but will begin later on Friday to accommodate Geniva's doctor appointment. We will meet at 11:00 Friday morning instead of 9:00. Deb Megill motioned that we meet at 11:00 on Friday and seconded by Dennis.
  
- B. Agenda items for the conference:
  - 1. Come up with objectives for our new legislative letter that needs to go out the end of August or 1<sup>st</sup> of September.
  - 2. Provide staff surveys that were taken last year from each higher education staff assoc. These are on the website under meetings. What committees do you serve on as staff president?
  - 3. Clint will lead a discussion/workshop on how to be more involved as staff presidents in our higher education institutions.
  - 4. Have Bob Marquardt speak to us
  - 5. Team building
  - 6. Discussion on what each school is and will be doing in the coming year and goals that each has. Address successes and challenges. Also how is each staff assoc. funded?
  - 7. Discussion on how we can get together with our own legislators.

It was suggested by Jeff Serrine that we invite a member of the Board of Regents to one our meetings during the conference so they can get to know us and who we are. Clint could possibly get someone from the fiscal analyst office or budget office and a Board of Regents member. Butch will check with Clint on this.

Motioned to adjourn by Lisa Pedersen and seconded it by Jeff Serrine